February 17, 1997

MEMORANDUM NO. 19 Series of 1997

T O: Mr. Silvestre Buzon

R E: Designation as Officer-in-Charge of the SPMD

In order to give enough time to Mr. Alfredo Arradaza, Jr., Supply Officer, to clear himself of property and money accountabilities before his retirement from the service effective April 1, 1997, Mr. Silvestre Buzon, Supply Officer II, is hereby designated Officer-in-Charge of SPMD effective February 16, 1997.

For compliance.

President §

cc: Mr. Alfredo Arradaza, Jr.
Dr. Nerelito Pascual
Ms. Lourdes Cano
Mr. Dominador Lauzon, Jr.
Ms. Milagrosa Gamotin
Personnel Office
Accounting Office
Records