



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

3 March 2005

MEMORANDUM NO. 49

Series of 2005

T O:	Ms. Lorna B. Abamo Dr. Alice M. Acabal Dr. Andresito D. Acabal Ms. Lolita V. Alkuino Ms. Marcelina C. Amihan Prof. Lolita L. Aure Dr. Lucia M. Borines Dr. Candelario L. Calibo Ms. Gilda D. Duran Dr. Bernardita P. Germano Prof. Zenaida C. Gonzaga Dr. Roberto C. Guarte Mr. Dionesio P. Managbanag Mr. Fernando N. Montajes Mr. Jesus S. Pabroquez	Ms. Catalina M. Pascual Dr. Nerelito P. Pascual Prof. Pedro P. Pascual Dr. Remberto A. Patindol Ms. Melodina C. Petilos Mr. Anatolio N. Polinar Dr. Lucylen B. Ponce Mr. Genaro B. Posas Prof. Manuel B. Posas Dr. Alan L. Presbitero Prof. Lydia V. Presbitero Dr. Justino M. Quimio Ms. Brenda M. Ramoneda Dr. Justiniano L. Seroy Mr. Leonilo B. Torcino
-------------	---	--

R E: GSIS eCard Enrollment Schedule

Please make yourselves available on March 11, 2005 to go to GSIS Tacloban for the processing of your eCard. No substitution is allowed by GSIS, so in case you are not available, you will be rescheduled for the next batch. Please bring with you a ballpen (signpen not acceptable) and remember your cellphone number for GSIS use. For those who have no cellphone, you may give the cellphone number of your friend or anybody from your household.

Attached is a sample form that you will be accomplishing in GSIS. Please try to familiarize yourselves with the required information. Also, bring with you two (2) valid Identification Cards.

A bus will be provided for said purpose. Assembly area is at Guard Post No. 1 and departure time is 4:00 a.m. Those residing in Poblacion Baybay will be picked up at Caltex Station.

For more information regarding this trip, kindly inquire/coordinate with the HRMDO.


PACIENCIA P. MILAN
President

cc: Ms. T. L. Quiñanola
HRMDO