



28 September 2021

MEMORANDUM NO. 619
Series of 2021

T O: Dr. Rotacio S. Gravoso
Prof. Rosa Ophelia D. Velarde

R E: Membership to the VSU Publications Evaluation and Incentive Committee

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the VP for Research, Extension and Innovation, you are hereby designated a Members to the VSU Publications Evaluation and Incentive Committee effective immediately until December 31, 2021 or unless sooner revoked or terminated by higher authorities.

The following are the committee functions:

1. To formulate applicable policies and guidelines on faculty publications (except Instructional Materials) to ensure legitimacy and to uphold ethical standards.
2. To evaluate publications of the faculty, including sabbatical outputs and those submitted for NBC 461 credit.
3. To update and recommend policies and guidelines for the University Publication Incentive System.
4. To monitor the implementation of the publication incentive system in the university.
5. To evaluate the applications for publication incentive award as per approved VSU Publication Incentive System.

For this assignment, you shall be given appropriate workload by your mother unit/agency.

Kindly coordinate with Dr. Ma. Juliet C. Ceniza the Committee Chairperson regarding this assignment.

Please be guided accordingly.

EDGARDO E. TULIN
President

cc: Dr. M. J. C. Ceniza
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