

## Visayas State University

Visca, Baybay City, Leyte 6521-A Philippines

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## Office of the President

18 September 2015

MEMORANDUM NO. 152 Series of 2015

T O: Ms. Shiella B. Palacio

R E: Designation as Adviser, Girls Dormitory, VSU Villaba Campus

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Dean of VSU-Villaba Campus, you are hereby designated Adviser, Girls Dormitory, VSU Villaba Campus effective immediately until December 31, 2015 or unless sooner revoked or terminated by higher authorities.

As Adviser, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

JOSE L. BACUSMO

President

cc: VSU-Villaba Campus

OVPI

**OVPAF** 

**OVPPRGEA** 

**OVPRE** 

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

IASO

Accounting

COA

Cash

Registrar

Records

File