



# VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte 6521-A  
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: [opvisca@mozcom.com](mailto:opvisca@mozcom.com); website: [www.lsu-visca.edu.ph](http://www.lsu-visca.edu.ph)

*Office of the President*

7 December 2007

**MEMORANDUM CIRCULAR NO. 64**  
Series of 2007

**T O: All VSU Faculty and Staff**

**R E: Baybay City Fiesta 2007 Socio-Civic Activities**

The City Government of Baybay has been very supportive of the University's programs and the VSU faculty and staff have likewise benefited from the services provided by Baybay City to its constituents. One way by which we can show our appreciation for all these activities and to underscore the fact that the VSU community is part of Baybay City is by helping to financially support its socio-civic activities especially during the annual fiesta celebration.

All faculty and staff are, therefore, strongly enjoined to assist in this venture. It is suggested for employees receiving a monthly salary of P10,000.00 or more to make a contribution of at least P150.00 while those receiving less than P10,000.00, a contribution of at least P75.00.

Your contribution collected by each designated department/unit/center head will be turned over to Ms. Corazon U. Nuevo on or before December 12, 2007.

The cooperation of everybody is deeply appreciated. In the spirit of love and giving, let us be part of this worthwhile undertaking.

  
**JOSE L. BACUSMO**  
President

cc: Ms. Corazon U. Nuevo  
Records  
File