VISAYAS STATE COLLEGE OF AGRICULTURE Baybay, Leyte Office of the President

11 February 1998

Memorandum No. 19 Series of 1998

7 0

ALL VISCA FACULTY, STAFF AND STUDENTS

SUBJECT:

Compulsory Attendance to the 19th Honors and

Awards Convocation and Suspension of the

Afternoon Classes on February 19, 1998.

In connection with the 19th Honors and Awards Convocation on February 19, 1998, 2:00 p.m., at the Social Hall, classes in the afternoon of February 19, 1998 shall be suspended. All faculty members are required to attend the said convocation in their Filipiniana attire. Heads of the Academic Departments, Academic Directors (Instruction, Research, Extension, and Graduate S hool), Vice Presidents for Academic Affairs and Administration, Registrar and College Secretary shall be seated on stage.

Academic department heads are requested to check the attendance of their respective faculty.

For your guidance and strict compliance.

SAMUEL S. GO

President