

Visayas State University

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Office of the President

5 November 2010

MEMORANDUM NO. <u>261</u> Series of 2010

T O: Dr. Oscar B. Posas

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Manila, you are hereby designated Officer-In-Charge of the Visayas State University on November 11 – 12, 2010 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE/L. BACUSMO

President

cc: OVPAF

OVPAA

OVPPRG

OVPRE

OUS

Deans

Directors

Personnel

Accounting

Cash

COA

ODF

ODA

Budget

Records

File