

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

31 August 2006

MEMORANDUM NO. 173

Series of 2006

T O: Ms. Nemia Lopez

R E: Termination of Special Assignment

The successive stealing incidents inside the campus necessitates increase of security guards on duty every shifting.

In view of this, your special assignment is hereby terminated and you shall be included in the distribution of tour of duty. Unfinished follow-up works on various civil, criminal and administrative cases should be transferred to SO Venerando Jose. You are hereby directed t turn over to Mr. Jose those assignments effective September 1, 2006.

Please be guided accordingly.

PACIENCIA P. MILAN

President

cc:

Col. Ricardo Colina Dr. J. M. Alkuino, Jr. ODA HRMDO Records File