

## OFFICE OF THE PRESIDENT

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17 January 2023

MEMORANDUM NO. 48
Series of 2023

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Dr. Daniel Leslie S. Tan

R E:

Designation as Officer-In-Charge, Visayas State University

In connection with my official travel to USA, you are hereby designated Officer-in-Charge of the Visayas State University on February 6 – 10, 2023, or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

EDGARDO E. TULIN

President

Conforme:

DANIEL LESLIE S. TAN
VP for Administration & Finance

CC:

OVPAA

**OVPAF** 

**OVPSAS** 

**OVPPRGAS** 

**OVPREI** 

OUS

Deans

**Directors** 

Accounting

Cash

COA

OHIA

FMO/Budget

ODHRM/OHRSPPR

Registrar

Records

File