



LEYTE STATE UNIVERSITY

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Office of the President

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MEMORANDUM CIRCULAR NO. 41
Series of 2005

T O: All Faculty, Staff & Employees
R E: 105th Philippine Civil Service Anniversary

In compliance with MC No. 15, 2005 issued by the Civil Service Commission, the Leyte State University will participate in the celebration of the 105th Philippine Civil Service Anniversary through the following activities:


1. Flag Raising Ceremonies & Inter-Faith Prayer Activity on September 19, 2005 at 8:00 a.m.

On the said date which is the Philippine Civil Service Day, all College Deans, Department/Office Heads and Center Directors are directed to enjoin their subordinates to participate in the Flag Raising Ceremonies to be conducted in the following areas:

- a. Administration Building to be participated in by employees in the Administration Building and those from the Library, OSA, COA, College of Forestry, DLABS, Ag. Chem. Dept. of Engineering, DMPS, DAS and College of Veterinary Medicine. **Coordinator: Dr. Lourdes B. Cano**
 - b. PhilRootcrops to be participated in by all colleges, offices and academic departments at the lower campus but not across the highway. **Coordinator: Dr. Oscar B. Posas**
 - c. LSULHS to be participated in by faculty and staff of LSULHS, Property Office, PPO, Infirmary, Guest House/Pavilion & Hostel. **Coordinator: Dr. Nelen P. Lambert**
2. Dialogue/open forum with CSC representatives on the rights, privileges and obligations of public servants to be held on September 19, 2005 at 2:00 p.m. **Coordinator: Ms. Teresita L. Quiñanola**
 3. Regular Hataw scheduled at 4:00 p.m. every Tuesday & Thursday.

The IHK, through its Director, Ms. Aleli A. Villocino is hereby directed to prepare a month long Special Hataw Program to start on September 1, 2005. A culmination program should likewise be prepared to be held on September 30, 2005 to start at 3:00 p.m. The HRMDO is likewise directed to coordinate with IHK and devise strategies to ensure university-wide participation of this Hataw Program. It is also directed to prepare and hang the PSC banner near Post No. 1.

The participation of everybody in the above-mentioned activities is hereby enjoined.


PACIENCIA P. MILAN
President *8/24/05*