

OFFICE OF THE PRESIDENT

October 10, 1989

MEMORANDUM NO. 157
Series of 1989

TO: O: Al Dr. Paciencia P. Milan

RE: E: Sa Designation as Officer-in-Charge of the College

As You are hereby designated Officer-in-Charge of the
Po Visayas State College of Agriculture effective today
li October 10, 1989 until my return or the return of the
gr President. I will on leave today to attend to urgent
pr family matters. The College will not have a basis for the
preparation of the payroll. We were promised until the end
of this As OIC, you are authorized to discharge the functions
we of the Office of the President in addition to your duties
in and responsibilities as Director of Instruction.

Further developments will be disseminated.

VICENTE A. QUITON
Officer-in-Charge
President

cc: Budget
COA
Personnel
Accounting
✓ Records
File