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Office of the President

01 September 2010

MEMORANDUM NO. 222

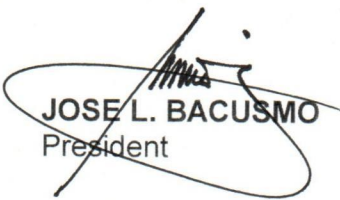
Series of 2010

T O: All Faculty and Staff

R E: Issuance of New VSU Employee Identification Card

Please be informed that the university is issuing new VSU employee Identification Card (ID) following the updated list of VSU employees. The new ID will adopt a new design that contains the date of issue which is a requirement in some legal documents. You are then enjoined to renew your VSU employee ID effective immediately. Dr. Roberto C. Guarte is directed to prepare schedule and coordinate with the Office of the University Registrar and the Information Office for the issuance of the said ID.

For your guidance and compliance.


JOSE L. BACUSMO
President

cc: Records
OVPAF
File