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Office of the President

9 July 2004

MEMORANDUM NO. 192

Series of 2004

T O: Dr. Felipe S. Casas

**R E: Designation as Head, Department of Teacher Education
LSU – Villaba Campus**

By virtue of the authority vested in me by the LSU Board of Regents and upon recommendation of the LSU-Villaba Campus Dean, Dr. Conchita N. Astrologo-Ito, you are hereby designated Head of the Department of Teacher Education effective August 31, 2004 until August 30, 2005 or unless sooner terminated or revoked by higher authorities.

As Department Head, you are entitled to the privileges and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

PACIENCIA P. MILAN

President

cc: LSU – Villaba Campus

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