



LEYTE STATE UNIVERSITY

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Office of the President

29 April 2003

MEMORANDUM CIRCULAR NO. 15 Series of 2003

T O: All Concerned

R E: Working Committees for the May 1, 2003 Musical Repertoire

The following committees are requested to facilitate the preparation for the May 1, 2003 Musical Repertoire – An Evening with CHED Commissioner Ester A. Garcia at 8:00 p.m. at the LSU Convention Center:

1. Steering Committee

Chairperson: Prof. Jesusito Lim
Co-Chairpersons: Dr. Isabel Bertulfo
Dr. Edwin A. Pilapil

2. Finance

Chairperson: Dr. Jose Alkuino, Jr.
Co-Chairperson: Ms. Norma Cala

3. House Management and Venue Preparation/Restoration

Chairperson: Prof. Mario Baliad
Co-Chairperson: Prof. Rosa Ophelia Velarde
Members: Mr. Junito Panonce
Mr. Sales Loreto
Prof. Milagros Bales

4. Photography and Documentation

Chairperson: Ms. Zenaida Gerona
Co-Chairperson: Mr. Jesus Freddy Baldos

5. Lights and Sounds

Chairperson: Engr. Apolonio Encierto
Co-Chairperson: Mr. Dominador Poliquit
Members: LSU Electricians

6. Program and Invitations

Chairperson: Mr. Daniel Tudtud, Jr.
 Co-Chairperson: Prof. Jesusito Lim
 Members: Ms. Honey Sofia Colis
 Ms. Elvira Gorre

7. Security/Peace and Order

Chairperson: Dr. Juan Labra
 Members: Selected Security Personnel

8. Stage Design/Ramp Fixing/Construction

Chairperson: Engr. Nestor Israel
 Co-Chairpersons: Mr. Jude Nonie Sales
 Mr. Silvestre Cagande
 Members: LSU Carpenters

9. Foods and Refreshments

Chairperson: Dr. Nelen Lambert
 Co-Chairpersons: Prof. Jocelyn Patricia Urgello
 Ms. Rebecca Napiere
 Members: Guest House Personnel

10. Transportation

Chairperson: Engr. Celso Gumaod
 Co-Chairperson: Ms. Gemma Catorce

11. Reception and Ushering

Chairperson: Dr. Lourdes Cano
 Co-Chairperson: Dr. Isabel Bertulfo
 Members: Dr. Ma. Juliet Ceniza
 Dr. Delsergs Abit

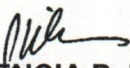
12. Production Staff

Production Outfit	-	Culture and Arts Center
Production Consultant	-	Dr. Edwin Pilapil
Production Directors	-	Dr. Edwin Pilapil Mr. William Hubahib
Stage Manager	-	Mr. Marvin Albarico <i>(upon request, on teacher's leave)</i>
Music/Sound Supervisors	-	Ms. Carmela Yamada Mr. Dominador Poliquit
Pool of Choreographers	-	Mr. William Hubahib Mr. Elliazar Silao Prof. Thelma Zafra
Lights Director	-	Mr. Jude Nonie Sales
Lightsmen	-	Mr. Elrond Pido Mr. Jedi Jim Carcallas

Coordination of Performers	-	Mr. Jesus Freddy Baldos Mr. William Hubahib Prof. Thelma Zafra Prof. Martha Villalino Ms. Carmencita Reyes
Stage and Set Design	-	Mr. Jude Nonie Sales LSU Visual Arts Guild Banaag Visual Arts Group
Table Arrangement, Hall and Stage Decoration	-	Mr. William Cortijos Prof. Mario Baliad Ms. Milagros Bales Ms. Mildred Nayre Mr. Jude Nonie Sales
Costume Custodians	-	Ms. Marilyn Orquilla Prof. Thelma Zafra Prof. Josefina Subere Ms. Wenifreda Oclinaria

Prof. Jesusito Lim is requested to convene the Chairpersons or his/her representative for a meeting on April 29, 2003, Tuesday at 4:00 p.m. at the 2nd Flr. of CCE.

Your wholehearted cooperation is enjoined for the success of the affair.


PACIENCIA P. MILAN
 President