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January 8, 1993

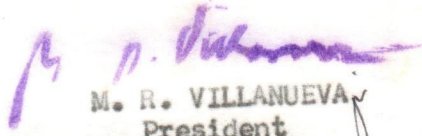
MEMORANDUM NO. 7  
Series of 1993

T O: Dr. Eliseo R. Ponce

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective Sunday, January 10, 1993 until my return. I will be in Manila to make representation with Civil Service Commission and DBM regarding hiring of personnel and other matters.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Research and Extension.

  
M. R. VILLANUEVA  
President

cc: Budget  
Personnel  
Accounting  
COA  
Records  
OBA  
File