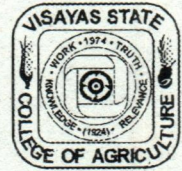


VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President



15 February 2001

MEMORANDUM CIRCULAR NO. 17

Series of 2001

T O: All Concerned

R E: Working Committees for the 22nd Honors and Awards Convocation

The following committees are requested to facilitate the preparation for and conduct of the 22nd Honors and Awards Convocation on February 27, 2001 at 10:00 a.m. at the ViSCA Convention Center.

Steering Committee:

Chairperson: Dr. Paciencia Milan
Co-Chairpersons: Dr. Manuel Palomar
Dr. Nerelito Pascual
Members: Dr. Rodolfo Escalada
Dr. Lina Villacarlos
Dr. Corazon Batoy

Program:

Chairperson: Prof. Editha Cagasan
Co-Chairperson: Dr. Perfecto Bartolini
Members: IMDC Staff
OSA Staff
Printing Press Staff

Invitation:

Chairperson: Prof. Aurora Alkuino
Members: OSA Staff

Organizational Awards:

Chairperson: Dr. Corazon Batoy
Members: Committee on Student Activities (OSA)

Stage Preparation:

Chairperson: Engr. Nestor Israel
Co-Chairperson: Prof. Elizabeth Briones
Members: Mr. Domingo Flandez
Mr. Junito Panonce

Light and Sound:

Chairperson: Engr. Apolonio Encierto
 Members: Mr. Dominador Poliquit
 ViSCA Electricians

Hall Preparation/Demolition:

Chairperson: Prof. Dominador Ugsang
 Co-Chairperson: Engr. Climaco Espina
 Members: Landscaping Staff
 HS Utility Personnel

Transportation:

Chairperson: Engr. Celso Gumaod
 Members: Motorpool Staff

Announcement/Streamer/Documentation:

Chairperson: Dr. Rolinda Sanico
 Members: PICRO Staff

Certificate of Appreciation for the Guest Speaker and Plaque for Donors:

Chairperson: Dr. Manuel Palomar
 Members: OVPA Staff

Snacks, Lunch and Accommodation of the Guest Speaker and Other Guests:

Chairperson: Prof. Jesusito Lim
 Co-Chairperson: Dr. Nelen Lambert
 Members: Guest House Staff

Printing of Certificates for the Honorees:

Chairperson: Prof. Editha Cagasan
 Co-Chairperson: Dr. Perfecto Bartolini
 Members: IMDC Staff
 Printing Press Staff

Reception/Ushering (including lei & corsage):

Chairperson: Ms. Carmencita Reyes
 Co-Chairpersons: Ms. Wenifreda Oclinaria
 Prof. Elizabeth Briones
 Ms. Flora Mia Duatin
 Members: OSA Staff and Dorm Advisers

Your wholehearted cooperation is enjoined.


PACIENCIA P. MILAN
 President