



# LEYTE STATE UNIVERSITY

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*Office of the President*

14 December 2006

## MEMORANDUM NO. 225

Series of 2006

**T O: Dr. Manuel K. Palomar**

**R E: Designation as Officer-in-Charge, Leyte State University**

In connection with my travel to Manila, you are hereby designated Officer-in-Charge of the Leyte State University on December 18, 2006 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**PACIENCIA P. MILAN**

President 

cc: OVPAP  
OVPAA  
OVPDEA  
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ODCI  
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Personnel  
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Cash  
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