



29 December 2023

MEMORANDUM NO. 1000
Series of 2023

T O: Dr. Michelle C. Tolibas

R E: Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence on December 18 – 22, 2023.

Anent to this, you are directed to report to office to do your duties and responsibilities.

Please be guided accordingly.

DANIEL LESLIE S. TAN
OIC President

cc: RSPPRO
Records
File