



# Visayas State University

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## Office of the President

11 September 2014

MEMORANDUM CIRCULAR NO. 45

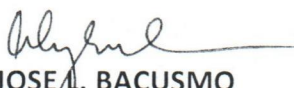
Series of 2014

- T O:** All Vice Presidents, Deans, Directors, Academic Department Heads and Heads of Administrative Units Concerned
- R E:** Performance Planning Review Workshop to Revisit 2014 OPCR Targets and Partial Accomplishments

One of the activities lined-up for the celebration of the 114<sup>th</sup> Anniversary of the Philippine Civil Service is a two-day **Performance Planning Review Workshop to Revisit 2014 OPCR Targets and Partial Accomplishments**. Due to other equally important university activities, the review is moved to **October 21 – 22, 2014** at the **Center for Continuing Education**. This will give ample time of the different offices to summarize their office accomplishments and at the same time, allows the PMT to complete the calibration of the submitted targets as reflected in the OPCR.

In view of this, all Vice Presidents, Deans, Directors and Department/Office Heads are required to present their office targets for year 2014 as reflected in the OPCR's they have earlier submitted to the Planning Office but to insert, however, a column showing the partial accomplishments of your department/office as of the date of the review. The presentation shall be in the usual OPCR format. Please prepare and submit 8 hard copies and to submit e-copies of the presentation ahead to the Secretariat c/o Ms. Redempta L. Soria of the Planning Office not later than October 14, 2014. Since only VSU have been considered by the Civil Service as having operationalized the SPMS based on CSC standards, we expect a representative from the Commission to observe how we conduct our review probably for them to benchmark our implementation and for them to cascade it to other agencies and SUCs in Region 8. All Heads are therefore directed to be personally present to defend their targets and accomplishments before the PMT during the review.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President

cc: Ms. Redempta L. Soria, OVPPRG