



6 September 2022

**MEMORANDUM CIRCULAR NO. 99**  
Series of 2022

**T O: All Concerned**

**R E: Working Committees for Student Onboarding Academic Year 2022 – 2023**

To ensure the success of the Student Onboarding Academic Year 2022-2023 activity, you are hereby designated to compose the attached working committees. The Committee Chairpersons are advised to meet with their respective groups to plan their course of action relative to their assignment.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President

**Student Onboarding Working Committee**  
**1<sup>st</sup> Semester AY 2022-2023**  
**September 12-13, 2022**

**a. Program, Invitations and Prizes**

Chairperson: Mr. Norbert John O. Villas  
Co-Chairperson: Ms. Sheila Marie C. Lemos  
Members: Ms. Meriam L. Luna  
Mr. Junard A. Gucela

**b. Venue Preparation**

Chairperson: Engr. Mario Lilio P. Valenzona  
Co-Chairperson: Prof. Joy A. Bellen  
Members: Mr. Marlon V. Dampios  
ROTC Officers  
GSD Personnel  
USSC – Baybay Officers

**c. Stage Preparation and Decoration**

Chairperson: Mr. Roden D. Troyo  
Co-chairpersons: Mr. Misael B. Cerna  
Engr. Marlon G. Burlas  
Members: DOH Laborers  
PPO Carpenters

**d. Sound System**

Chairperson: Engr. Marlon G. Burlas  
Co-Chairperson: Engr. Eric Sajulga  
Members: Mr. Claudio Ababat  
ILFMU Staff

**e. Snack Committee**

Chairperson: Dr. Nancy V. Dumaguing  
Co-Chairperson: Ms. Ida Blanz L. Orapa  
Members: Admission Staff  
SHOTS

**f. Certificates and Attendance**

Chairperson: Ms. Geraldine T. Baro  
Co-Chairpersons: Mrs. Mariel L. Garrido  
Members: Ms. Sheira May T. Camacho  
Mr. Feliciano Manuel Matibag IV  
Library Staff  
USSC Baybay

**g. Group Dynamics**

Chairperson: Ms. Christy Cyrene T. Tauy  
Co-Chairperson: Ms. Chona A. Brit  
Members: Ms. Mary Ann G. Cobico  
Mr. Feliciano Manuel Matibag IV  
Peer Leaders

**h. Campus Tour**

Chairperson: Prof. Jude Nonie A. Sales  
Co-Chairpersons: Ms. Christy Cyrene T. Tauy  
Members: SHOTS  
CSSC Leaders

**i. Emergency Preparedness Plan, Safety & Security**

Chairperson: Dr. Julius V. Abela  
Co-Chairperson: Prof. Manolo B. Loreto Jr.  
Members: Security Personnel  
Crisis Management Committee

**j. Transportation**

Chairperson: Engr. Marlon G. Burlas  
Co-Chairperson: Mr. Vincent Paul Asilom  
Members: VSU Drivers

**k. Health, Emergency & Rescue**

Chairperson: Dr. Elwin Jay V. Yu  
Co-Chairperson: Dr. Merry Christ'I T. Supnet-Guinocor  
Members: USHER Staff  
ROTC Officers

**l. Multimedia ( Videography, Livestream, Installation of Video Monitor, and Online Evaluation)**

Chairperson: Dr. Ulderico B. Alviola  
Co-chairperson: Mr. Jed Asaph D. Cortes  
Members: UIMC Staff  
PPO Electrical Staff

**m. Steering Committee**

Chairperson: Dr. Aleli A. Villocino

Co-chairperson: Prof. Manolo B. Loreto, Jr.

Members: Dr. Nancy V. Dumaguing

Prof. Joy A. Bellen

Mr. Vicente A. Gilos

Hon. Princess Rey Anne Lene E. Romo

USSC Baybay Campus