



# Visayas State University

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: [www.vsu-visca.edu.ph](http://www.vsu-visca.edu.ph)

---

## Office of the President

17 November 2010

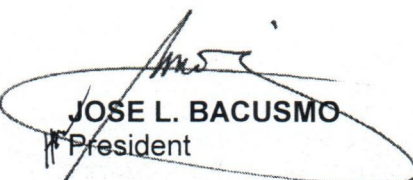
**MEMORANDUM NO.** 263  
Series of 2010

**T O: Dr. Oscar B. Posas**

**R E: Designation as Officer-In-Charge, Visayas State University**

In connection with my travel to Cebu City, you are hereby designated Officer-In-Charge of the Visayas State University on November 18, 2010 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**JOSE L. BACUSMO**  
President

cc: OVPAF  
OVPA  
OVPPRG  
OVPRE  
OUS  
Deans -  
Directors  
Personnel  
Accounting  
Cash  
COA  
ODF  
ODA  
Budget  
Records  
File