

## OFFICE OF THE PRESIDENT

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Management System ISO 9001:2015

www.tuv.com

22 December 2022

MEMORANDUM NO. 770 Series of 2022

T O: All Concerned

R E: Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence on the following dates:

Name	Schedule of Leave
Dilberto O. Ferraren	December 5, 6, 7, 9 & 12, 2022
Les Andre B. Pamaos	December 22, 23, 2022
Norjito B. Quimco	December 19, 20, 21, 22, 23, 2022
Raul T. Bagarinao	December 19, 20, 21, 2022
Dalisay F. Andres	December 5, 6, 7, 9 & 12, 2022

Anent to this, you are directed to report to office to do your duties and responsibilities.

Please be guided accordingly.

EDGARDO E. TULIN

President

cc: RSPPRO

Records

File