

Com for: Reworks VIV.

Office ot the President

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3 June 2019

Memorandum Circular No. <u>60</u> Series of 2019

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All Concerned

SUBJECT:

Deadline for Academic Graduation Requirements for SY 2018-19

Due to numerous inquiries related to the June 3, 2019 deadline of submission of all academic requirements for graduation, we are reiterating the following requirements to be submitted to the Registrar's Office today on or before 5:00 in the afternoon:

- 1. Grades in all subjects including grade for dissertation, thesis and special problem
- 2. Completely signed copy of the Approval Sheet and Transmittal

All other requirements for clearance (ie. bound and electronic copies of manuscript, tree planting certificate, payment for fines and other accounts, etc.) are due on June 6, 2019 on or before 5:00 pm.

For guidance and strict compliance.

EDGARDO E. TULIN

President

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Vision: Mission: