



2 January 2020

MEMORANDUM NO. 2
Series of 2020

T O: Mr. Renato A. Maala
R E: Designation as OIC, Registrar's Office

In view of the retirement of the Ms. Ma. Epifania G. Tudtud, you are hereby designated Officer-in-Charge of the Registrar's Office effective January 2, 2020 until December 31, 2020 or until a new University Registrar shall have been designated.

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: OVPI
OVPAF
OVPPRGEA
OVPRE
OUS
Deans
Directors
ODF/Budget
ODAHRD/PRPEO
IASO
Accounting
COA
Cash
Registrar
Records
File

Vision: A globally competitive university for science, technology, and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.