



24 February 2022

**MEMORANDUM NO. 225**  
Series of 2022

**T O: Prof. Alan B. Loreto**

**R E: Designation as Director for Innovation**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Director for Innovation effective immediately until December 31, 2022 or unless sooner revoked or terminated by higher authorities.

As Director, you are directed to:

1. Assist the Vice President for Research, Extension and Innovation (RDEI) in the management of innovative technologies/knowledge products developed by faculty/researchers, staff and students.
2. Plan, recommend and implement policies and guidelines on generation of relevant and timely innovation in University's RDEI programs.
3. Spearhead reviews and evaluation of innovative technologies and ensure that the same are protected promptly.
4. Invite experts and resource persons to talk about new innovations in matters related to the University's RDEI programs through webinars and other online platforms.
5. Represent the university in the negotiation for transfer and commercialization of protected technologies/knowledge products to the industry and other potential licensees (businessman, private entrepreneurs, SMEs, MSMEs etc.);

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President

cc:	OVPA	OVPSAS	USSO	ODF/Budget	ODHRM/RSPPRO	Deans
	OVPAF	OVPPRGAS	OHIA	Accounting	Registrar	Directors
	OVPREI	OUS	COA	Cash	Records	File