



14 December 2020

**MEMORANDUM NO. 493**  
Series of 2020

**T O: Head, Land Use Development and Infrastructure Plan (LUDIP)**  
**Head, Department of Geodetic Engineering (DGE)**  
**Head, Department of Animal Science (DAS)**  
**Head, Records Division**  
**Head, Office of the General Services (OGS)**

**R E: ECC Application Required Documents for Some of the University's Projects**

The Visayas State University Waste Management and Pollution Control Committee is currently processing the pertinent requirements for the application of an Environmental Compliance Certificate (ECC) for some of its projects such as, piggery, poultry, tilapia hatchery and swimming pool (upper and lower) facilities. The EMB-DENR had sent a letter to VSU about the need for this certification. In this regard, please provide the committee the following documents they need for the ECC application:

CONCERNED UNIT(S)	DOCUMENTS NEEDED
DGE & LUDIP	1. Geotagged photographs of the project site (taken for last 30 days) 2. Topographic Map of impact/affected areas (at least 1km from the project boundaries)
LUDIP	3. Project/Plan layout signed by registered professionals
DAS & OGS	4. Certification from LGU on the compatibility of proposed with existing land use plan 5. Site Development and/or Vicinity map signed by registered professionals 6. Schematic diagram of a wastewater treatment facility
DAS	7. Affidavit of No Complaint
OP	8. An organizational chart in charge of environmental concerns
Records Division	9. Proof of authority over the project site (land, title, lease contract, deed of absolute sale, etc.)

For immediate compliance.

  
**EDGARDO E. TULIN**  
President