



VISAYAS STATE UNIVERSITY

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Office of the President

7 July 2008

MEMORANDUM NO. 151
Series of 2008

T O: All Concerned VSU-Tolosa Campus Faculty and Staff

R E: Reconstitution of Standing Committees and Individual Faculty Designations of VSU-Tolosa Campus for School Year 2008-2009

By virtue of the authority vested in me by the VSU Board of Regents and upon recommendation of the VSU-Tolosa Campus Dean, the following Standing Committees are hereby reconstituted along with the Individual Faculty Designations for School Year 2008-2009:

A. Standing Committees

1. Grievance Committee:

Chairperson: Eduardo T. Leros
Secretary: Elvira L. Sabulao
Members: Lelius Catalino Apostol
Obdulia G. Camoying
Lucila P. Merro

2. IGP Management:

Chairperson: Vicente D. Zarsata
Members: Naomi Petronio (Fish Processing)
Vicente D. Zarsata (Vegetables)
Virginia N. de Asis (Aquaculture)
Oscarlito C. Cinco (Coconut & Fruit Trees)

3. Personnel Committee:

Chairperson: Roberta D. Lauzon
Secretary: Elvira L. Sabulao
Members: Obdulia G. Camoying
Eduardo T. Leros
Teresita C. Jocson

4. STUFAP Management:

Chairperson: Liza M. Palaña/Francisco L. Camoying
Members: Lelius Catalino V. Apostol
Rosario A. Celajes
Virginia N. de Asis
Quenstein D. Lauzon

5. Disposal Committee of Government Property:

Chairperson: Elvira L. Sabulao
Members: Felinita H. Daya
Policarpo N. Duavis

6. Student Disciplinary Tribunal:

Chairperson: Lucila P. Merro
Members: Hilario R. Daya, Jr.
Elvira E. Cinco

7. **Socio-Cultural and Sports Affairs Office:**
Chairperson: Hildegarda C. Closa
Co-Chairperson: Elvira L. Sabulao
Members: Danilo T. Balleras
Oscarlito C. Cinco
8. **Curriculum Committee:**
Chairperson: Teresita C. Jocson
Members: Obdulia G. Camoying
Eduardo T. Leros
Elvira Cinco
Policarpo N. Duavis
9. **Sealed Canvass Committee:**
Chairperson: Teresita C. Jocson
Secretary: Luzviminda A. de la Cruz
Members: Francisco L. Camoying
Vicente D. Zarsata
10. **Advisory Committee:**
Chairperson: Eduardo T. Leros
Co-Chairperson: Policarpo N. Duavis
Secretary: Elvira L. Sabulao
Members: Luzviminda A. de la Cruz
Obdulia G. Camoying
Teresita C. Jocson
Hildegarda C. Closa
Vicente D. Zarsata
Elvira E. Cinco
Francisco L. Camoying
Hilario R. Daya, Jr.
Ramil T. Reas
Erna M. Carcueva
11. **Research Committee:**
Chairperson: Luzviminda A. de la Cruz
Members: Agnes R. Billones
Virginia N. de Asis
Lelius Catalino V. Apostol
Lucila P. Merro
12. **Extension Committee:**
Chairperson: Obdulia G. Camoying
Members: Francisco L. Camoying
Naomi G. Petronio
Hilario R. Daya, Jr.
Oscarlito C. Cinco
13. **Multi-media Committee:**
Chairperson: Lelius Catalino V. Apostol
Members: Nelson S. Trinchera
Jane F. Acuin
Krystal Joy Trinchera
14. **Honors & Awards Committee:**
Chairperson: Francisco L. Camoying
Members: Obdulia G. Camoying
Teresita C. Jocson
Elvira Cinco
Policarpo N. Duavis
15. **College Journal/Publication:**
Chairperson: Policarpo N. Duavis
Members: Teresita C. Jocson
Luzviminda A. de la Cruz
Lelius Catalino V. Apostol
Jane F. Acuin
Krystal Joy Trinchera

16. **Landscape, Beautification, Health & Sanitation Committee:**
Chairperson: Fe P. Gomez
Members: Oscarlito C. Cinco
Hilario R. Daya
Larry M. Mercado
Hilario R. Daya, Jr.
Agnes R. Billones
Vicente D. Zarsata
Danilo T. Balleras
17. **Library Committee:**
Chairperson: Ramil T. Reas
Members: Obdulia G. Camoying
Teresita C. Jocson
Policarpo N. Duavis
18. **Scholarship Committee:**
Chairperson: Teresita C. Jocson
Members: Liza M. Palaña/Hilario R. Daya, Jr.
Eduardo T. Leros
Obdulia G. Camoying
19. **Management & Information Service Accreditation Center (MISAC):**
Chairperson: Policarpo N. Duavis
Members:
Area I: Luzviminda A. de la Cruz
(Mission, Goals & Objectives)
Area II: Obdulia G. Camoying
(Faculty)
Area III: Teresita C. Jocson
(Curriculum & Instruction)
Area IV: Francisco L. Camoying
(Students)
Area V: Luzviminda A. de la Cruz
(Research)
Area VI: Naomi G. Petronio
(Extension & Community Involvement)
Area VII: Ramil T. Reas
(Library)
Area VIII: Eduardo T. Leros
(Physical Plant & Facilities)
Area IX: Agnes R. Billones
(Laboratories)
Area X: Elvira L. Sabulao
(Administration)
20. **Reception Committee:**
Chairperson: Hildegrada C. Closa
Members: Quenstein D. Lauzon
Lelius Catalino V. Apostol
21. **Exhibit and Display Committee:**
Chairperson: Agnes R. Billones
Members: Elmer A. Songalia
Virginia N. de Asis
Ramil T. Reas
22. **Admissions Committee:**
Chairperson: Virginia N. de Asis
Obdulia G. Camoying
Members: Liza M. Palaña/Hilario R. Daya, Jr.
23. **Finance Committee:**
Chairperson: Elvira L. Sabulao
Members: Felinita H. Daya
Jane Acuin
Nelson Trinchera
Anacorita B. Sacris

24. Food Preparation Committee:

Chairperson: Naomi G. Petronio
Members: Obdulia G. Camoying
Virginia N. de Asis

25. Stage Preparation, Décor, Light and Sound Committee:

Chairperson: Virginia N. de Asis
Members: Hipolito V. Ibañez
Nelson S. Trinchera
Larry M. Mercado

26. Accommodation Committee – Hall Preparation and Restoration:

Chairperson: Oscarlito C. Cinco
Members: Erna M. Carcueva
Francisco L. Camoying
Ases G. de Asis
Larry M. Mercado

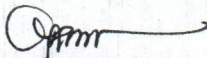
B. Individual Faculty Designations:

- | | |
|--|------------------------------|
| 1. College Secretary | - Eduardo T. Leros |
| 2. Head, Office of the Graduate Studies and Special Programs | - Policarpo N. Duavis |
| 3. Head, Fisheries Department | - Teresita C. Jocson |
| 4. Head, Education, Arts & Sciences Department | - Obdulia G. Camoying |
| 5. Head, Office of Student Services | - Francisco L. Camoying |
| 6. Head, Research and Extension | - Luzviminda A. de la Cruz |
| 7. Head, Income-Generating Project | - Vicente D. Zarsata |
| 8. College Registrar | - Elvira E. Cinco |
| 9. Fund-sourcing and Liaison Officer | - Lelius Catalino V. Apostol |
| 10. Records Officer | - Vicente D. Zarsata |
| 11. Coordinator, Student Teaching | - Elvira E. Cinco |
| 12. Coordinator, On-the-Job Training | - Virginia N. de Asis |
| 13. Coordinator, Extension | - Obdulia G. Camoying |
| 14. Adviser, Supreme Student Council | - Eduardo T. Leros |
| 15. Adviser, Student Electoral Board | - Lelius Catalino V. Apostol |
| 16. In-Charge, Anti-Sexual Harassment Office | - Hildegarda C. Closa |
| 17. In-Charge, Alumni and Community Relations Office | - Virginia N. de Asis |
| 18. NSTP Coordinator | - Fe P. Gomez |
| 19. In-Charge, Health Services | - Hilario R. Daya |

All office orders/memoranda contrary to this, previously issued by this office or by the Dean of VSU-Tolosa Campus are hereby revoked.

This order shall take effect immediately upon receipt of the concerned.

Please be guided accordingly.


JOSE L. BACUSMO
President *enc 7/7/08*

cc: OVPAA
OVPAF
OVPPRG
ODVPRE
OUS
Deans
Directors
Registrar
HRMDO
Accounting
COA
Cash
Records
File