

## LEYTE STATE UNIVERSITY

6521-A Visca, Baybay, Leyte **Philippines** 

Office of the President

28 October 2002

MEMORANDUM NO. 249 Series of 2002

T 0: Ms. Amelia L. Deso-Asido

R E: Designation as Section Head of Extension, LSU-Isabel Campus

By virtue of the authority vested in me by the Board of Regents and upon recommendation of the LSU-Isabel Campus Dean, Prof. Daniel M. Tudtud, Jr., you are hereby designated Section Head of Extension effective November 1, 2002 until October 31, 2003 or unless sooner terminated or revoked by higher authorities.

As Section Head of Extension, you are obliged to the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

ENCIA P. MILAN

President

Department Heads College Secretary Division Chief, ASD Division Chief, RDED Division Chief, AFSD PDO Records