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Office of the Vice President for Administration & Finance

22 October 2015

MEMORANDUM NO. 23

Series of 2015

T O : **Nolito L. Rabanos** – Administrative Aide IV, GSD
Cesar P. Quiñones – Administrative Aide IV, GSD
Teodulo B. Managbanag – Administrative Aide IV, GSD
Anthony L. Borneo - Administrative Aide III, GSD
Ismael F. Laplana Jr. - Administrative Aide III, GSD
Charlie Mark F. Cutamora - Administrative Aide III, GSD

10-23

R E : Rendering Services on 23-30 October 2015

Due to the exigency of your services to the VSU Hosting of the 2015 Regional SCUAA Meet, you are hereby directed to report on 23-30 October 2015 with all the privileges attached for rendering such services.

For your information and guidance.

ROBERTO C. GUARTE *amb*

Vice President for Administration and Finance