



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A  
Philippines

Office of the President

5 May 2003

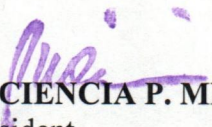
MEMORANDUM NO: 93  
Series of 2003

T O: Dr. Jose M. Alkuino, Jr.

R E: Designation as Officer-in-Charge, Leyte State University

In connection with my official travel to Tacloban City you are hereby designated Officer-in-Charge of the Leyte State University on May 6, 2003 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
PACIENCIA P. MILAN  
President

cc: Personnel  
Accounting  
Cash  
COA  
Budget/FMO  
Records  
File