



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Tel: (63)(53) 335-2600 Telefax: (63)(53) 335-2601

e-mail: [opvisca@mozcom.com](mailto:opvisca@mozcom.com); website: [www.lsu-visca.edu.ph](http://www.lsu-visca.edu.ph)

Office of the President

16 February 2007

## MEMORANDUM CIRCULAR NO. 4


Series of 2007

T O: All Staff Concerned

R E: **Local Working Committees for the Seminar-Workshop on “Development of an Effective and Efficient University Intellectual Property Rights Policy and Strategy and Governance of SUCs”**

The Commission on Higher Education, Intellectual Property Office-Philippines (IPO-Philippines), Technology Application and Promotion Institute (TAPI), SUCs Lady Presidents’ Club (PASUC), Leyte State University, and World Intellectual Property Office – Singapore (WIPO) jointly sponsored the Seminar-Workshop on “Development of an Effective and Efficient University Intellectual Property Rights Policy and Strategy and Governance of SUCs” to be held in LSU on Mar. 5-7, 2007. This is a national seminar-workshop for SUCs Presidents to give them opportunity to learn the basics and potentials of intellectual property as a tool for economic development. As the host and organizer for this big event, a list of local working committees is organized. Also, a meeting for members of Steering and Chairpersons Committee will be held on Feb. 19, 2007 (1:30pm) at the Vice-President for Administration and Finance Conference Rm.

Anticipating for your support and cooperation.

  
**PACIENCIA P. MILAN**  
President

### A. Steering Committee

Chairperson: Dr. Paciencia P. Milan  
Members: Dr. Manuel K. Palomar  
Dr. Jose L. Bacusmo  
Dr. Jose M. Alkuino, Jr.  
Dr. Othello B. Capuno  
Mr. Daniel M. Tudit, Jr.

### B. Invitation, Program & Socials

Chairman: Dr. Ma. Juliet C. Ceniza  
Members: Prof. Ophelia Velarde  
Prof. Mila Bales  
Ms. Elvira B. Gorre  
Mr. Randy Omega  
Ms. Antonieta D. Israel

### C. Secretariat, Registration & Communication Services

Chairman: Prof. Jesusito L. Lim  
Members: Ms. Honey Sofia V. Colis  
Ms. Josefina M. Larroza  
Ms. Nelfa M. Glova  
Mr. Marlon M. Tambis

### D. Accommodation

Chairman: Dr. Lolita Z. Orge  
Members: Ms. Alice F. Andrade  
Hostel Staff  
Balay Alumni Staff

### E. Transportation & EcoTour Coordination

Chairperson: Dr. Othello Capuno  
Members: Mr. Remegio Sanico  
Mr. Jovenal Belarmino  
PPO Drivers

### F. Solicitation for Souvenir Program

Chairperson: Dr. Ma. Lourdes B. Cano  
Members: Ms. Norma V. Cala  
Ms. Myrna Ramirez  
Ms. Epifania Tudit  
Mr. Alex Tulin

### G. Documentation, Publicity & Audio-Visual Equipment

Chairman: Dr. Wolfreda Alesna  
Members: Dr. Rotacio Gravoso  
Ms. Zenaida Gerona  
Engr. Sean Villagonzalo  
Mr. Freddy Baldos

### H. Meals, Snacks & Food Service

Chairman: Ms. Rebecca B. Napiere  
Members: Guest House Staff

### H. Stage/Venue Preparation & Demolition

Chairman: Prof. Elizabeth Briones  
Members: Prof. Mario Baliad  
Engr. Nestor Israel  
Mr. Domingo Flandez  
URC Staff  
PPO Staff