

OFFICE OF THE PRESIDENT

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph



Management System ISO 9001:2015

www.tuv.com

29 December 2022

MEMORANDUM NO. 777
Series of 2022

T O: All Concerned

R E: Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence on the following dates:

Name	Schedule of Leave
Ms. Honey Sofia V. Colis	December 22, 27, 29, 2022
Ms. Regina C. Bibera	December 19 - 23, 2022
Dr. Beatriz S. Belonias	December 29, 2022 (AM)
Dr. Bayron S. Barredo	December 29, 2022 (AM)
Dr. Anabella B. Tulin	December 29, 2022 (AM)
Dr. Victor B. Asio	December 29, 2022 (AM)
Dr. Maria Juliet C. Ceniza	December 29, 2022 (AM)
Dr. Aleli A. Villocino	December 29, 2022 (AM)
Engr. Florentino F. Morales	December 29, 2022 (AM)

Anent to this, you are directed to report to office to do your duties and responsibilities.

Please be guided accordingly.

cc: RSPPRO

Records

File