

April 4, 1989

MEMORANDUM NO. 39
Series of 1989

T O: Dr. Vicente A. Quiton

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow, April 5-8, 1989 or until my return. I will be in Manila to meet with Mark Trainor of the New Zealand Embassy and attend meeting with PCARRD regarding Inter-agency Task Force.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Vice President for Academic Affairs.

M. R. VILLANUEVA
President

cc: Budget
COA
Personnel
Accounting
Records
File