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Office of the President

8 March 2012

MEMORANDUM NO. 120

Series of 2012

T O: All Concerned Heads

R E: Participation to the 3-Day Basic Life Support Training

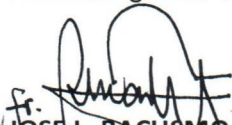
The VSU Hospital and the Office of the Director for Administration and Human Resource Development (ODAHRD) in coordination with the Department of Health will conduct a 3-day Basic Life Support Training on March 14 – 16, 2012 at the Convention Center. This activity is part of the University's disaster preparedness program. Some of the participants to this training will be designated to become members of the University Disaster Coordinating Council.

Heads of the following offices are requested to send participants to this training:

- | | |
|----------------------------|-------------------|
| 1. VSU Hospital | - 8 participants |
| 2. VSU Garden Beach Resort | - 2 participants |
| 3. Security Force | - 20 participants |
| 4. Dorm Advisers | - 25 participants |

Please submit the names of your participants to the ODAHRD on or before March 12, 2012.

Please be guided accordingly.


JOSE L. BACUSMO
President

BU
3/9/12