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Office of the President

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MEMORANDUM NO. 164

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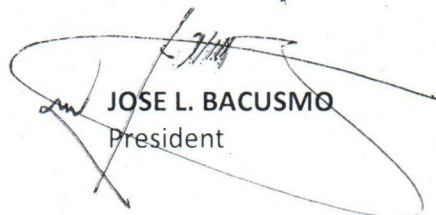
T O: Dr. Edgardo E. Tulin, VP for Instruction
Dr. Lualhati M. Noriel, Director for Quality Assurance Center
Dr. Lourdes B. Cano, Director for Administration
Prof. Manolo B. Loreto, Jr., Dean of Students
Dr. Beatriz S. Belonias, Dean of Graduate School
Ms. Alicia M. Flores, Head, Supply, Procurement, and Property
Management Office

R E: Internal Audit Committee for ISO Certification

With Dr. Edgardo E. Tulin as Chairperson, you are designated to compose the Internal Audit Committee for ISO Certification of the university. You will act as the Internal Auditors to evaluate the documents of concerned units in the university that will undergo the ISO 1900:2008 Certification. As such you will be able to apply the learning and experiences gained during your training for Documentation Course and Internal Audit Course for ISO Certification.

Dr. Tulin is requested to convene the members of the committee to discuss on how to proceed with the ISO certification.

Please be guided accordingly.


JOSE L. BACUSMO
President