

Visayas State University

Visca, Baybay City, Leyte 6521-A **Philippines**

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Office of the President

26 January 2010

MEMORANDUM NO. Series of 2010

T Prof. Alan B. Loreto

R **Designation as Executive Officer**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Executive Officer effective February 1, 2010 until December 31, 2010 or unless sooner revoked or terminated by higher authorities.

As Executive Officer, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

L. BACUSMO

OVPAA OVPAF

OVPPRG

OVPRE

OUS

Deans

Directors

ODF/Budget

ODA

IASO

HRMDO

Accounting

COA

Cash

Records File