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Office of the President

30 January 2015

MEMORANDUM NO. 15
Series of 2015

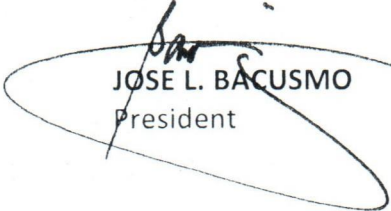
T O: Ms. Velma P. Bontuyan

R E: Reassignment to the Legal Office

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Non-Academic Personnel Board, you are hereby reassigned to the Legal Office effective February 1, 2015 unless recalled or revoked by higher authorities.

In view of this, kindly turn-over all your responsibilities to the newly designated Head of the Property Management Office.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: OVPI
OVPAF
OVPPRGEA
OVPRE
OUS
Deans
Directors
ODF/Budget
ODAHRD/PRPEO
IASO
Accounting
COA
Cash
Registrar
Records
File