



10 August 2021

**MEMORANDUM NO. 541**

Series of 2021

**T O: Ms. Honey Sofia V. Colis**

**R E: Membership to the Committee to Study on the Complaint Letter of the  
Department of Statistics**

In view of your membership to the VSU Scholarship/Fellowship and Awards Committee – Academic Staff, you are hereby designated as member to the committee to study on the complaint letter of the Department of Statistics.

Specifically the committee is tasked to:

1. Verify and check the grounds mentioned in the letter as against the provisions mentioned in the contract whether or not the scholar violated the said provisions of the contract.
2. The committee should recommend either to pre-terminate the scholarship or not and your findings should be supported with evidence.

Attached are pertinent documents for your reference.

The committee output should be submitted on or before September 15, 2021.

Kindly coordinate with Dr. Beatriz S. Belonias regarding this assignment.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President

cc: Dr. Beatriz S. Belonias