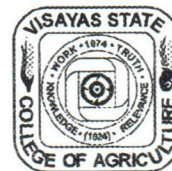


VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines
Office of the President



1 September 2000

MEMORANDUM NO. 161
Series of 2000

T O: Dr. Manuel K. Palomar - *9/7/2k*

R E: Designation as Officer-in-Charge, Visayas State College of Agriculture

In connection with my official travel to Manila, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective September 8, 2000 or until my return.

As Officer-in-Charge you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

Paciencia P. Milan
PACIENCIA P. MILAN
President

cc: Personnel *9/7*
Accounting *9/7/2k*
Cash *9/7/2k*
COA *9/7/2k*
Budget/FMO *9/7/2k*
Records
File