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August 11, 1989

MEMORANDUM NO. 118
Series of 1989

T O: Dr. Vicente A. Quiton

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective Sunday afternoon August 13, 1989 until my return. I will be in Manila to attend the BDDC and PASUC Executive Board meetings.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Vice President for Academic Affairs.

M. R. Villanueva
M. R. VILLANUEVA
President

cc: Budget
COA
Personnel
Accounting
Records
File