

VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte

OFFICE OF THE PRESIDENT

March 31, 1995

MEMORANDUM NO. 45  
Series of 1995

T O: Mrs. Norma V. Cala — 4/4/95  
Chairman, Disposal Committee  
of Unserviceable Properties

SUBJECT: Additional Duties of the Disposal Committee

Following the provision of NBC No. 425, dated January 28, 1992, the functions of the Disposal Committee shall now include the conduct of public bidding for the sale of disposable property on "as is, where is" basis and to recommend corresponding award.

This function is therefore transferred from the Bids and Awards Committee to the Disposal Committee of Unserviceable Properties.

This memorandum shall take effect today, March 31, 1995.

Please be guided accordingly.

SAMUEL S. GO  
President

cc: All Members Disposal Committee  
\* \* All Members, CBA No. 2  
Dr. N. P. Pascual — 4/5/95  
Ms. L. B. Cano — 4/5/95  
Auditor A. Galenzoga — 4/5/95  
Records — 4/5/95  
File

1. D. Laugon —

2. Dr. S. Sanchez —

3. Dr. G. Galinato, Jr. —

4. Engr. C. Gumard — 4/5/95

5. Erlinda Esquerro —

\* \* 1. Copy for: Mr. Gamotin —

2) Dr. R. Santiago — RCR

3) Dr. F. Villamayor — ODRE

4) Dr. J. Rosillo — DAEM — 4/5/95

5) Mr. E. Esquerro — Accty Div —