

OFFICE OF THE PRESIDENT

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Management System ISO 9001:2015

www.tuv.com ID 9108658749

21 February 2022

MEMORANDUM NO. 154 Series of 2022

T 0:

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Dr. Ma. Juliet C. Ceniza

- Dean, CAFS

- Dean, CAS and Director, ARIC

- Dean, CE

- Dean, CET

- Dean, CFES

- Dean, CME

- Dean, CON

- Dean, CVM

- Dean, Graduate School

- Dean of Students and Director, NSTP/CWTS

- Director, Financial Management

- OIC Director, Administrative Services

- OIC Director, HRM

- Director, Physical Plant

- Director, Quality Assurance

- Director, Instruction and Evaluation

- Director, IHK

- Director, ITEEM

- Director, ISRDS

 OIC Director, Planning and Infrastructure Project Development, Management

and Monitoring

- Director, Resource Generation and

Auxiliary Services

- Director, CCE

- Director, Research

- Director, Extension

- Director, Innovation

- OIC Director, Eco-FARMI

Old Director, Eco T Artivi

- Director, NARC

- Director, NCRC-V

Asst. Director, PhilRootcrops

- Director, RCCRDC

- Director, RERC

- Director, ViCARP

R E: Designation as Deputy Quality Management Representative

By virtue of the authority vested in me by the VSU Board of regents, you are hereby designated as Deputy Quality Management Representative for your respective office/unit effective January 3, 2022 to December 31, 2022. As such you are to exercise the following functions:

- 1. Ensure that processes needed for the ISO Quality Management System (QMS) are effectively established, implemented and maintained if not improved.
- 2. Ensure that the QMS conforms to the requirements of the ISO 9001:2015 Standards.
- 3. Report to the VSU Management Committee on the performance of the QMS and any need for improvement.
- 4. Ensure the promotion of customer focus throughout the organization.
- 5. Ensure that the integrity of the QMS is maintained when changes to the QMS are planned and implemented.

Moreover, they are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN

President