



13 June 2023

MEMORANDUM NO. 664
Series of 2023

T O: All Concerned Faculty and Staff

**R E: Task force for the Online Preliminary Survey Visit (PSV) AACUP
Accreditation of the program Bachelor of Science in Marine Biology (BSMB)
on September 25-29, 2023**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **members** of the **Task Force** for the Online Preliminary Survey Visit (PSV) AACUP Accreditation of the program Bachelor of Science in Marine Biology (BSMB), effective April 16, 2023 until October 15, 2023 or unless sooner revoked or terminated by higher authorities.

AREA/ FACULTY/ STAFF INCHARGE	RESPONSIBILITIES
A. Program Coordinator Dr. Analyn M. Mazo	1. Oversee the preparation of the Preliminary Survey Visit Online Accreditation, Supporting Documents (<i>based on the survey instruments for the programs</i>); 2. Coordinate with QAC for any concern related to the PSV AACUP accreditation of the BSMB program. 3. Inform the QAC regarding the program's readiness to submit documents for in-house evaluation;
B. Area Incharge Area I (VMGO) Chairperson: Dr. Analyn M. Mazo Members: Ms. Joenabeth L. Igloria Area II (Faculty) Chairperson: Ms. Cheryl C. Batistel Members: Ms. Donna G. Valida Ms. Nica Jane M. Malacora Area III (Curriculum and Instruction) Chairperson: Ms. Julissah C. Evangelio Members: Ms. Fritzeljane O. Pogado Mr. Ralph Ryan G. Badilla Area IV (Support to Students) – Chairperson: Ms. Honeylene V. Ongy Members: Ms. Ern O. Balondo	1. Take charge in the preparation of the Preliminary Survey Visit (PSV), supporting documents and compliance report for the assigned area/s; 2. Submit to QAC e-copies of the Supporting Documents (<i>based on the survey instruments for the programs</i>), and other needed documents during the designated deadlines; 3. Upload documents in the google drive to be shared to the in-house evaluators and the AACUP accreditors; 4. Serve as local counterparts of the AACUP accreditors; 5. Attend follow up meetings called by the QAC or OP.

OFFICE OF THE PRESIDENT

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<p>Ms. Alma G. Flandez</p> <p>Area V (Research) Chairperson: Mr. Art Russel R. Flandez Member: Ms. Eunice Kenée L. Seríño Ms. Marirose Balicante</p> <p>Area VI (Extension and Community Involvement) Chairperson: Dr. Senona A. Cesar Member: Ms. Sherlie O. Quiñoñes</p> <p>Area VII (Library) – Chairperson: Mr. Vicente A. Gilos Members: Mr. Ted Dominique S. Belonias Ms. Rachel Arcayan</p> <p>Area VIII (Physical Plant and Facilities) Chairperson: Mr. Ris Menoel R. Modina Member: Mr. Chester Breech T. Cuta Mr. Israel Embayarte</p> <p>Area IX (Laboratories) Chairperson: Mr. Darius Noel Miñoza Member: Ms. Ruth Lene E. Valenzona Mr. Patrick John O. Piamonte</p> <p>Area X (Administration) – Chairperson: Dr. Rosalina D. Poliquit Member: Ms. Berna Lou A. Regis Ms. Brenda Me P. Valenzona</p>	
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For your guidance.


EDGARDO E. TULÍN
President