



5 January 2023

**MEMORANDUM NO.** 08  
Series of 2023

**T O: All Concerned**

**R E: Designation as Deputy Risk Manager**

You are hereby designated as Deputy Risk Managers effective January 3, 2023 until December 31, 2023.

Name of Deputy Risk Manager	Offices under the Responsibility of the Deputy Risk Manager
	<b>Office of the President</b>
Dr. Allen Glennie P. Lambert	Office of the Executive Secretary Office of the Head for International Affairs Office of the VSU Liaison Office in Manila Office of the Head of Gender Resource Center Office of the Chief Legal Officer Office of the Head of Internal Auditor Office of the Head for Grants Development Office of the Head for Culture and Arts
Mr. Gideon Neil D. Tan	Office of the Director for Quality Assurance
	<b>Office of the Vice President for Academic Affairs</b>
Mr. Gerald M. Rivera	College of Education
Mr. Homer Lois P. Napoles	Office of the University Registrar Office of the Director for Instruction and Evaluation
Dr. Dario P. Lina	College of Agriculture and Food Science
Engr. Ronard G. Paña	College of Engineering and Technology
Mr. Jesus Freddy M. Baldos	Office of the Dean of Graduate School Office of the Dean of Open University
Dr. Kenny Oriel A. Olana	College of Veterinary Medicine
Dr. Michelle C. Tolibas	College of Nursing
Mr. Errol Fernandez	College of Arts and Sciences
Ms. Noessa C. David	College of Forestry and Environmental Science
Ms. Wella Marie D. Alacio	College of Management and Economics
	<b>Office of the Vice President for Administration and Finance</b>
Dr. Julius A. Abela	Office of the UDRRM
Dr. Elwin Jay V. Yu	Office of the Chief of the University Services for Health, Emergency & Rescue



Ms. Honey Sofia V. Colis	Office of the Director for Human Resource Management
Ms. Maria Roberta S. Miraflor	Office of the Director for Administrative Services
Ms. Alicia M. Flores	Office of the Director for Financial Management
Mr. Norman O. Villas	Office of the Head of ICTMC
	<b>Office of the Vice President for Student Affairs and Services</b>
Mr. Ramonito M. Paulo II	Office of the Head of Admission Office of the Chief Librarian
Mr. Junito A. Panonce	Office of the Dean of Students Office of the Director of NSTP/CWTS
	<b>Office of the Vice President for Research, Extension and Innovation</b>
Mr. Dhenber Lusanta	OVPREI
Engr. Mencius B. Lesidan	NCRC-V
Ms. Susana B. Miñoza	RERC
Ms. Merlin Lebante	RCCRDC
Ms. Mary Chris F. Pleños	NARC
Mr. Jerome O. Arribado	Eco-FARMI
Ms. Precila C. Belmonte	PhilRootcrops
Ms. Sarah Jean C. Sugano	ARIC
	<b>Office of the Vice President for Planning, Resource Generation and Auxiliary Services</b>
Engr. Charles Kevin G. Almeñe	OVPPRGAS

As such you are to exercise the following functions:

1. Plan and coordinate the conduct of assessments in their respective assigned offices in coordination with the University Risk Manager to define and analyze possible risks (financial, legal, security, health, and others) the university may encounter.
2. Review and evaluate the gravity of each risk by considering its consequences in their assigned offices.
3. In their assigned offices, identify potential risk exposures, recommend solutions, implement approved programs, promote loss prevention, and update and monitor compliance of government statutory and regulatory provisions.
4. Develop risk management controls and systems and design processes to eliminate or mitigate potential risks in their respective offices.
5. Prepare reports and present recommendations to the University Risk Manager.
6. Do other tasks related to risk management in their assigned offices.

Moreover, they are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
 President