

Office of the President 2/F Administration Building

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5 March 2019

MEMORANDUM NO. 130 Series of 2019

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Dr. Beatriz 5. Belonias

R E: Designation as Officer-in-Charge, Visayas State University

In connection with my official travel to Manila, you are hereby designated Officer-in-Charge of the Visayas State University on March 7 – 8, 2019 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

cc:

**OVPAF** 

**OVPI** 

**OVPPRGEA** 

**OVPRE** 

OUS

Deans

Directors

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Registrar

Records

File