

VISAYAS STATE UNIVERSITY

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Office of the President

24 September 2007

MEMORANDUM NO. 168

Series of 2007

T O: Dr. Jose L. Bacusmo

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Manila, you are hereby designated Officer-in-Charge of the Visayas State University on September 25, 2007 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

PACIENCIA P. MILAN

President A

cc:

OVPAA

OVPAF

OVPDEA

OUS

ODREx

ODCI

Deans

Directors Personnel

Accounting

Cash

COA

ODF

ODA

Budget

Records