



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

30 July 2002

MEMORANDUM NO. 179
Series of 2002

T O: Ms. Teresita L. Quiñanola - 7/31/02

R E: Designation as Officer-in-Charge of the HRMDO

By virtue of the authority vested in me by the LSU Board of Regents, your designation as Officer-in-Charge of the Human Resource Management & Development Office (HRMDO) is hereby renewed effective June 1, 2002 until May 31, 2003 or unless sooner terminated or revoked by higher authorities.

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


PACIENCIA P. MILAN
President

cc: OVPAF - 7/31
OVPA - 7/31/02
ODCIMD - 7/31/02
OVPRE - 7/31/02
HRMDO - 7/31/02
OUS - 7/31/02
ODA - 7/31/02
ODF - 7/31/02
Budget/FMO - 7/31/02
Accounting - 7/31/02
Cash - 7/31/02
COA - 7/31/02
Records - 7/31/02
File