



Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

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website: www.vsu.edu.ph

Office of the President

2 October 2013

MEMORANDUM CIRCULAR NO. 55 Series of 2013

T O: All VSU Constituents

R E: Proper Disposal of Solid Wastes

The Visayas State University continues its efforts to prevent further degradation of our environment. In this regard, it institutes steps towards ecological and environment-friendly practices. The **OP Memorandum Circular No. 89, Series of 2012, OP Memorandum Circular No. 21, Series of 2002, OP Memorandum Circular No. 3, Series of 2006 and OP Memorandum Circular No. 28, Series of 2006** spell out guidelines and policies in the proper use and disposal of plastic materials. However, it has come to the attention of this Office that solid waste problems in the campus have not been given proper attention.

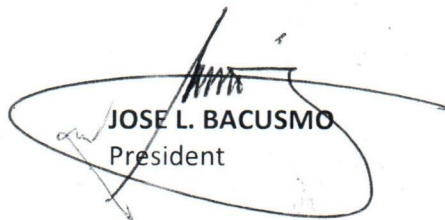
In our continued efforts to address this problem, the VSU Biodegradable Waste and Plastic Reduction Committee has been created to conduct consultation meetings with the different sectors of the VSU community. Based on the results, the following are formulated and shall be enforced effective immediately:

1. All VSU residents shall segregate at source and stored for collection. To facilitate the sanitary and efficient handling, collection and disposal, all solid wastes shall be segregated into Biodegradable (papers, plant parts, etc.) and Non-biodegradable (plastic and synthetic materials, glass and metal products). Unsegregated garbage will not be collected.
2. Each resident unit shall provide their own waste segregation and storage containers with appropriate covers until being collected to prevent waste scavengers from getting access to the wastes.
3. Food and kitchen refuse may be collected together with other biodegradable wastes, unless they are kept by the household for appropriate composting. Collected biodegradable wastes shall be processed at the Composting Facility of the University.

4. No person shall dump litter, scatter, dispose of or scavenge wastes in streets, highways, sidewalks, vacant lots and other public areas, e.g. parks, playgrounds, beach, rivers and riverbanks. **(Please see attached OP Memo 39, Series of 2009).** Colored drums/receptacles or garbage bins for specific kind of wastes shall be placed at designated locations in the university campus for proper disposal of wastes.
5. Recyclable wastes shall be collected separately and brought to designated Material Recover Facility (MRF) established by the University for reuse, recycling or turn over to junk dealers.
6. Open burning of solid wastes is strictly prohibited.
7. Collection of garbage by the VSU waste collectors are the following:
 - a. **Biodegradable wastes – Mondays, Wednesdays and Fridays**
 - b. **Non-biodegradable wastes – Everyday**
 - c. **Recyclable and reusable wastes – Everyday**

Attached are copies of the Memoranda for your guidance.

For strict compliance.


JOSE L. BACUSMO
President



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Office of the President

20 December 2012

MEMORANDUM CIRCULAR NO. 89

Series of 2012

T O: All Commercial Concessionaires, Ambulant Vendors Doing Business in VSU

R E: Prohibiting the Use of Lightweight Plastic Bags Designed for Single-use

In an effort to prevent further degradation of our environment, the Visayas State University (VSU) is instituting steps towards ecological and environment-friendly practices. Effective January 1, 2013, VSU hereby prohibits commercial concessionaires, ambulant vendors and other retailers from **using, selling or giving away lightweight plastic bags designed for single use**-plastic bags with (sando bags) or without handles that are made of polyethylene polymer less than **35 microns thick**.

No business establishment or vendor operating inside VSU campus shall utilize such plastic bags as primary packaging materials for dry goods.

The following bags are **NOT** banned:

- **Cloth bag** [a.k.a. "katsa"] – refers to reusable packaging material made of cloth [biodegradable] used in the packaging of flour, wheat and other similar goods
- **Reusable "Net bags"** – refers to reusable heavy polypropylene knitted plastic bags
- **Paper or cartoon boxes**
- **Woven bags** [a.k.a. "bayong"] - refers to biodegradable packaging material made of woven abaca, pandan, buri leaves, water lily and other similar materials

Lightweight plastic bags for single-use maybe used as packaging materials for powdery and granulated dry products, for liquid products and for wet fresh produce (fish and meat).

Students, faculty members, staff and the general public are advised to bring reusable bags whenever they purchase any goods from the market, eateries and ambulant vendors.

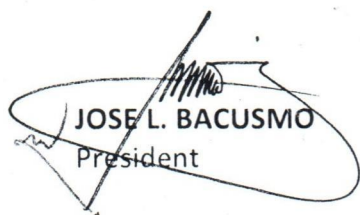
FINES AND PENALTY

Any establishment and vendor who shall violate the prohibited act stated above shall be punishable through the imposition of the following:

- First Offense - PhP1,000.00
- Second Offense - Revocation of contract/permit to operate within VSU Campus

The Security Office, IGP Office and the Solid Waste Management Committee are tasked to strictly implement this order.

For strict implementation and compliance.



JOSE L. BACUSMO
President

cc: Security Office
IGPO
Solid Waste Management Committee
Records
File



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

7 March 2002

MEMORANDUM CIRCULAR NO. 21

Series of 2002

T O: All Concerned

R E: Prohibition of the Use of Plastic Bags

In line with LSU's drive for a clean, green and pollution-free campus, effective May 1, 2002, the use of plastic bags is discouraged.

As plastic bags and non-recyclable synthetic containers like styrofoam are non-degradable, difficult and bulky to dispose, they are filling up our dumpsite and are carried to the ocean through rain and wind. This scenario is unacceptable if we wish to maintain our marine life and cleanliness of the campus.

All enterprises and households are therefore advised to refrain from selling and using plastic bags. This strategy shall be discussed by the IGP Director.

For strict compliance.


PACIENCIA P. MILAN
President

cc: Dr. N. P. Pascual
Asst. to the President for Planning & IGP Director



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Office of the President

18 January 2006

MEMORANDUM CIRCULAR NO. 3
Series of 2006

T O: All Concerned

R E: Guidelines Governing the Use of Plastic Bags by the Market Stall Holders Including Eateries Within LSU-Main Campus

To ensure the smooth implementation of OP Memorandum Circular No. 21, s. 2002, the following Guidelines have been formulated to regulate the use of plastic bags by market stall holders including eateries within the Leyte State University.

GUIDELINES

1. Effective immediately, all market stall holders including eateries within the Main Campus are directed to stop using plastic bags of all kinds in wrapping/dispensing goods for sale to the general public. Instead, paper bags or other appropriate containers shall be used.
2. Eateries selling take-out food shall be required to wrap their dry take-out food in paper bags suitable for that purpose. All other non-dry cooked food excluding soup shall be appropriately wrapped in cut-rite paper or other suitable biodegradable wrapper. Take-out soup products can only be dispensed if the buyer brings an appropriate container for it.
3. All employees, students as well as other interested buyers of non-dry cooked food products from eateries within the campus are directed to bring with them appropriate containers to hold the cooked food products being purchased.
4. Vendors of fresh fish and meat including poultry are permitted to use plastic bags but are encouraged to use appropriate alternative containers in the sale of their products.
5. The LSU Meat Shop is likewise directed to use paper bags in wrapping food products including eggs sold to the general public.
6. The Cooperative Store is likewise directed to use paper bags in wrapping products sold to the general public.
7. All stall holders are given until February 1, 2006 to fully implement this directive. Violators shall have their license or permits revoked or cancelled.

For the information and guidance of all concerned.


PACIENCIA P. MILAN
President



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Office of the President

30 June 2006

MEMORANDUM CIRCULAR NO. 28

Series of 2006

- T O: All Faculty, Staff and Students in Dormitories, Staff Houses and Others Concerned**
- R E: Policy Governing the Use of Plastic Bags, Styrofoam and Other Non-biodegradable Containers**


Memorandum Circular No. 3, Series of 2006 was issued spelling out guidelines in the use of plastic bags by Market Stall Holders and Eateries within the LSU campus. Implementation of said policy, as observed, provided positive results.

It has been noted, however, that faculty, staff and students in dormitories and staff cottages continue to use these plastic bags and even insist on their use contrary to our policy of protecting the environment and to the demoralization of market stall holders and eateries who religiously follow the above guidelines. In addition, some ambulant vendors still continue using plastic bags.

This office therefore reiterates its policy against use of plastic bags as spelled out in MC No. 3, Series of 2006. In addition the use of styrofoam and other non-biodegradable containers is also prohibited.

All Security Guards are therefore requested to apprehend ambulant vendors and other LSU constituents doing business inside but are still using plastic bags and styrofoams for their products. The IGPO is likewise directed to implement the above-mentioned policy and to refrain from renewing the contract of stall holders who are not following this directive. Ambulant vendors are also required to follow the guidelines, otherwise, their permit will not be renewed.

For strict compliance.


PACIENCIA P. MILAN
President



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Office of the President

3 August 2009

MEMORANDUM CIRCULAR NO. 39

Series of 2009

T O: All Students, Faculty Members, Staff, Residents & Visitors of VSU
R E: Prohibition of Littering, Throwing and Dumping of Waste Matter in Public Places within VSU Campuses

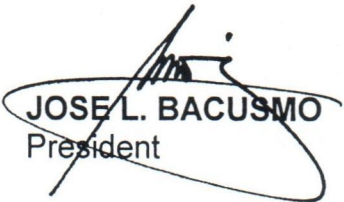
In compliance with Republic Act No. 9003 otherwise known as the "Ecological Solid Waste Management Act of 2000," any person caught littering, throwing, dumping of waste matters in public places within VSU Campuses, such as roads, sidewalks, beach or parks, and establishment, or causing or permitting the same shall be punished with a fine of not less than Three hundred pesos (P300.00) or render community service for not less than one (1) day.

The VSU General Services Office is hereby directed to maintain garbage receptacles/bins in strategic places of the campuses.

Also, the VSU Security Personnel are directed to secure the name(s) of students, faculty members, staff, residents, visitors or any person caught littering, throwing, dumping of waste matters in public places within VSU Campuses and to forward the same to the Office of the VSU President.

All VSU Faculty members, Staff and Residents are enjoined to report to the VSU Security Office any observed violation to this memorandum.

For guidance and immediate compliance of all concerned.


JOSE L. BACUSMO
President