



# Visayas State University

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## Office of the President

18 January 2010

**MEMORANDUM CIRCULAR NO. 1**  
Series of 2010

**T O: All VSU Constituents**

**R E: Institutional and Program Accreditations**

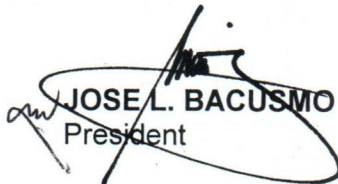
In line with the VSU Institutional and Program Accreditations by the AACUP on **February 8 to 12, 2010** you are hereby directed to prepare your respective departments, offices and research/extension projects. VSU will be the first state university in the entire country to undergo this accreditation activity hence, your utmost cooperation and support is needed for the accreditation to be successful.

I am requesting everyone to clean the inside and immediate surroundings of their respective offices and dwelling places. Proper labels/signages (e.g. Comfort rooms, DPM Rm. 101, DDC Mini Library, etc.) within the buildings should be indicated. Moreover, all faculty should attend to their classes on time and be ready with their course outlines/syllabi and record books because the Accreditors will observe classes.

Research and extension facilities must be cleaned and well-maintained and the project sites/experiments should have appropriate labels. The Project Leaders should be available and ready for the visit of the accreditors.

Everyone should know by heart the VSU Vision and Mission as well as the Goals and Objectives of their own department/college.

For information and compliance.

  
**JOSE L. BACUSMO**  
President

**VISAYAS STATE UNIVERSITY  
INSTITUTIONAL AND PROGRAM ACCREDITATIONS  
FEBRUARY 8 TO 12, 2010**

**SUMMARY OF ACTIVITIES**

<b>DATE/TIME</b>	<b>ACTIVITY</b>	<b>VENUE</b>
<b>February 7</b> Whole day	Arrival and billeting of accreditors (more or less 50 persons)	VSU Apartelle, Guest house, President's Cottage, FARMI Cottage, Governor's Cottage
<b>February 8</b> 8:30 – 9:30 AM  6:30 – 10:00 PM	Opening Program  Welcome dinner and socials	CCE  VSU Garden Beach resort
<b>February 9</b> Whole day	Examination and evaluation of documents for institutional and program accreditations	University Accreditation Center (for Institutional Accreditation)  CVM, DDC, DSFT, DoPAC, DAF, DAE, DCST, DPMS, DBS (for Program Accreditation)
<b>February 10</b> Whole day  Whole day	Observation of classes  Visit of facilities (in-campus)	Departments/Colleges  Departments/Colleges/Centers/University
<b>February 11</b> 7:00 – 12:00AM  1:00 – 4:00 PM	Visit of research and extension projects (outside campus)  Interview which may be done individually at random or by group (e.g. students, faculty, key officials, alumni, parents, community representatives)	Project sites  Around the campus/ CCE/ Departments' accreditation center
<b>February 12</b> 2:00 – 3:00 PM  3:00 – 4:00 PM	Exit conference  Closing Program	CCE  CCE
<b>February 13</b> Whole day	Homeward Bound	Place of accommodation