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Office of the President

11 May 2015

MEMORANDUM CIRCULAR NO. 17

Series of 2015

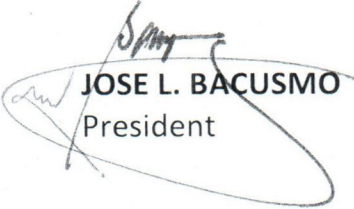
T O: All Project Leaders/Faculty and Staff

R E: Use of Personal Vehicles for Official Travels

It has come to the attention of this office that project leaders, department/center/unit heads, may have been using their personal vehicles for official travel and is paid by their respective project/department/center funds as if it were a vehicle for hire.

Please be reminded that such practice constitutes conflict of interest and abuse of authority which is punishable by law and hence must be stopped.

For strict compliance.


JOSE L. BACUSMO
President